



NORTHWEST VERMONT RAIL TRAIL COUNCIL

c/o Northwest Regional Planning Commission
75 Fairfield Street
St. Albans, VT 05478
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APPOINTED

Berkshire-MVRT

Angel Larose

Enosburg Falls-MVRT

Ellen Stanley

Enosburgh Town-MVRT

Vacant

Richford-MVRT

Vacant

St. Albans City-MVRT

Richard Stahl

St. Albans Town-MVRT

Robert Bessette

Fairfield-MVRT/LVRT

Jane Williams

Sheldon-MVRT/LVRT

Bryan Derry

Swanton-MVRT/LVRT

Joel Clark

Bakersfield-LVRT

Vacant

Fletcher-LVRT

Aimee Tinker

Highgate-LVRT

Vacant

VAST

Mark Bushey

At Large

Alisha Sawyer

David Stanley

Randy Chadburn

Diane Leary

Ex-Officio

* VT Agency of
Transportation

*Northwest Regional
Planning Commission

*VT Dept. of Forests,
Parks, & Recreation

*Franklin County Industrial
Development Corporation

Minutes of Council Meeting held Monday, November 17, 2025

Present/Introduction: Mark Bushey, Ellen Stanley, Jane Williams, Richard Stahl, Randy Chadburn, Diane Leary, Bryan Derry, Andy Crossman, Jackie Cassino (VTrans), Matt Walker and Amy Adams.

Vice Chair Jane Williams called the meeting to order at 6:08 p.m.

Adjustment to the Agenda: None

Meeting Minutes

J. Williams moved to accept the minutes of September 15, 2025 with the correct to the spelling of B. Derry's name; seconded by R. Stahl. Motion passed.

Financial Report-

E. Stanley presented the 3rd quarter 2025 financial report (Jul-Sept 2025). J. Williams moved to accept the 3rd quarter report as presented; seconded by M. Bushey. Motion passed.

MVRT Management Plan Status– J. Cassino updated the Council that they are continuing to work with VHB on the draft plan and expecting to receive it soon. A. Adams will circulate the draft to the Council once received from J. Cassino.

Sheldon Junction Kiosk– J. Cassino would like to put together a few map options that pertain to both trails for the Council to review and give input, possible at the January meeting.

Wayfinding Update– J. Cassino updated the Council that Vtrans is working with VHB on providing an inventory of signs noting type of trail friendly businesses within a 2 mile radius. J. Cassino is hoping to have details for the Council to review in January for any concerns or any red flags for dangerous crossing sections. Vtrans goal is to install the 2026 season.

Updates

- **Sheldon Junction Trailhead –** J. Cassino updated that there is nothing new with this project. The next steps are Design and Engineering, which is being funded goal by winter 2026.
- **St. Albans City Trailhead –** J. Cassino updated she met with Chip Sawyer from St. Albans City to review Design Plans, waiting on revisions to determine the number of parking spaces. She reminded the Council that the current trailhead in St. Albans will terminate as it has been challenging to maintain. The new trailhead will be constructed near the Railroad Dispatch.

- **Swanton Trailhead Community Grant (LVRT)** – Joel Clark sent along an update to share. The project is almost complete. The remaining metal roof pieces arrived on Friday and should be installed this week.
- **Highgate- LVRT Level 2 Trailhead** – no update
- **Franklin County Trails Alliance VOREC Grant** – A. Crossman updated they are modifying the VOREC grant from Hardac to the RT.
- **LVRT/MVRT** – J. Cassino updated ; the Swanton Trailhead is looking great, MVRT resurface is complete with a few punchlist items to fix, there will be some short term closures while S.D. Ireland does the work. E. Fairfield there is some minor improvements, parking at Community Center with amenities at the crossing.
- **VAST-** M. Bushey mentioned that the Clubs are busy putting up signs. Trail passes through VAST are available for Early Bird special until December 15th, then they go up in price.

Other Business – R. Chadburn addressed a concern with the trail crossing on the LVRT in Highgate crossing Route 78, it is a very dangerous crossing with the speed of vehicles and the limited visibility. J. Cassino will check on this area with her team.

NEXT MEETING- January 19, 2026 Holiday, move it to Tues 1/20.

ADJOURNMENT

The meeting adjourned at 6:40 pm.

Minutes Approved: January 20, 2026